

SERVICE CHARGES

All events will be charged a standard 6% sales tax. All tax-exempt groups need to provide tax ID information. Groups will be charged 20% gratuity. Rental fees act as a charge to reserve a private space, They do not act as a deposit and will not be refunded to the bill.

GUEST COUNT

A final guest count must be provided 7 business days prior to the event. You will be charged the amount of guests given on the day of event.

CANCELLATION POLICY

If canceled by the customer within 7 business days of the event, the full rental fee will act as the cancellation fee.

If canceled by the customer 7 or more days prior to the event, a full refund of the rental fee will be given in the same form it was paid.

MENU OPTIONS

Parties over 25 people are required to do a buffet. Limited menu may be available depending on size of event.

MINIMUM SPEND REQUIREMENTS - LOFT

DAY	GUESTS	MINIMUM SPEND	ROOM FEE	EXCLUSIVE
MON-WED	25 +	\$500	\$75	YES
THURS-SUN	25 +	\$800	\$100	YES

MINIMUM SPEND REQUIREMENTS - DEN

DAY	GUESTS	MINIMUM SPEND	ROOM FEE	EXCLUSIVE
MON-WED	10-30	\$350	\$75	YES
THURS-SUN	10-30	\$700	\$100	YES